



Office of Human Capital Management

Program Contacts as of September 2010



Program Area	Contact	Code	Phone #
Academic Programs <i>Academic Investment for Mission Success (AIMS)</i> <i>Part-Time Graduate Study (PTGS) Program</i> <i>Study Fellowship Program (SFP)</i> <i>Undergraduate Study (USP) Program</i>	Janice Gelder	114	301.286.4854
Academic Training Requests Status	Jamet Jacobs Patrick Maier	114	301.286.5393 301.286.5400
Academy of Program/Project & Engineering Leadership (APPEL)	Mark Goldman	114	301.286.8852
Administrative/Secretarial Training	Mary Cummings	114	301.614.6940
Advanced Sick Leave/Leave Without Pay (LWOP)	Khrista White and NSSC for Advanced Sick Leave	115 N/A	301.286.9059 877.677.2123
Advertising Training Courses	Jeanette Stanton	114	301.286.3061
Awards Programs	M. J. Jackson Lori Moore	115	301.286.4574 301.286.5087
Building 1 Training Facility	Patrick Maier	114	301.286.5400
Business Development Curriculum	Donna Williams	114	301.614.7088
Career Coaches	Lynda Jones	114	301.286.5794
Career Management & Development	Donna Williams	114	301.614.7088

Classification and Electronic Position Description System (ePDS)	Nelson Rodriguez	113	301.286.2883
Coaching: Executive and Business	Willa Gaitanis Amirah Bellamy (Admin. Support)	111	301.286.3092 301.286.6118
Competency Management System	Laura Cochran	112	301.286.5757
Competitive Placement Plan (CPP)	Kristine April LaKisha Douglas	113	301.286.7571 301.286.9009
Computer Training <i>(Desktop Applications, Technical, and Programming)</i>	Mike Marshall Adolphus Uzoukwu	114	301.286.6017 301.286.7285
Culture at Goddard	Kathy Doyle	111	301.286.8319
Curriculum Development	Mark Goldman	114	301.286.8852
Directorate Training Allocations	Nichole Pinkney	114	301.286.9122
Drug Free Workplace Program	Robin Ward	113	301.286.5223
e-Learning	Mike Marshall	114	301.286.6017
electronic Official Personnel Files (eOPF)	Shari Mitchem	113	301.286.8757
Emeritus Program	Cynthia Gilliam	115	301.286.4709
Employee Express	NSSC	N/A	877.677.2123
Employee Relations (Conduct/Performance)	Tina LaFountain Khrista White Janet Morgan	115	301.286.3729 301.286.9059 301.286.9342
Engineering Training	Donna Williams	114	301.614.7088
Equal Employment Opportunity Training	Mary Cummings	114	301.614.6940
Family Friendly Initiatives	Cynthia Gilliam Khrista White	115	301.286.4709 301.286.9059
Federal Employee Benefits System	NSSC	N/A	877.677.2123

Federal Personnel Payroll System (FPPS)/e-Payroll	Jaqueline Davis Darryl Lomax	113	301.286.5327 301.286.5170
Flexible Spending Account (FSA)	Cynthia Gilliam FSAFeds.com	115 N/A	301.286.4709 877.372.3337
Flexible Work Schedule	Khrista White	115	301.286.9059
Financial Disclosure Reporting	Monica Reese	110	301.286.5026
Financial and Resource Management Training	Michelle Dubose-Williams	114	301.286.5166
FTE Management (Workforce)	Jackie Scully	112	301.286.3331
Goddard Senior Fellows	Nelson Rodriguez	113	301.286.2883
HCIE/HR Portal	Nicole Reed	110.1	301.286.6533
Health Benefits	Cynthia Gilliam NSSC	115 N/A	301.286.4709 877.677.2123
Human Capital Strategist	Donna Swann	110	301.286.7871
Individual Development Planning (IDP) Training	Lynda Jones	114	301.286.5794
Information Technology (IT) Security Training	Mike Marshall	114	301.286.6017
Intergovernmental Personnel Assignment (IPA)	Lauren Wissman	113	301.286.1184
Labor Management Relations	Crystal Mitchell-Coleman	115	301.286.8545
Lactation Program	Khrista White	115	301.286.9059
Leadership and Management Development (LMD)	Danielle Tolbert	111	301.286.7283
Leadership Development and Excellence in Management (LDEM) Program	Kellie Murray	111	301.286.2282
Learning Center	Mike Marshall Adolphus Uzoukwu	114	301.286.6017 301.286.7285

Program Area	Contact	Code	Phone #
Learning and Knowledge Management	Mark Goldman	114	301.286.8852
Leave/Leave Transfer	Khrista White NSSC	115 N/A	301.286.9059 877.677.2123
Life Insurance - Federal Employees Group Life Insurance (FEGLI)	Cynthia Gilliam NSSC	115 N/A	301.286.4709 877.677.2123
Long-Term Care Program	Cynthia Gilliam	115	301.286.4709
Management and Supervisory Development	Nichole Pinkney Donna Williams	114	301.286.5086 301.614.7088
Mandatory/Required Training	Victoria Person	114	301.286.3668
Mentoring Program	Mary Cummings	114	301.614.6940
Military Leave	Khrista White	115	301.286.9059
NASA Employee Benefits Association (NEBA) Insurance	NSSC	N/A	877.677.2123
NASA Handbook Certification Training	Donna Williams	114	301.614.7088
New Employee Orientation/Welcome	Pam Barrett	114	301.286.1344
New Supervisory Curriculum Development	Nichole Pinkney Donna Williams	114	301.286.5086 301.614.7088
Off-site (External) Training	Jamet Jacobs Patrick Maier	114	301.286.5393 301.286.5400
Office of Workers' Compensation Program (OWCP)	Cynthia Gilliam	115	301.286.4709
Onboarding	Regina Keegan	114	301.286.4857
Organization Effectiveness	Kathy Doyle	111	301.286.8319
Organization Manual	Lindsay Skerenchak	113	301.286.6386

Outside Employment Requests	Linda Ledman	113	301.286.6111
Pay	Nelson Rodriguez	113	301.286.2883
Performance Management	Bernadette Fowler David Gong	115	301.286.4998 301.286.5205
Permanent Change in Duty Station	Shari Mitchem	113	301.286.8757
Presidential Management Fellows (PMF) Program	Janine Dolinka	112	301.286.9951
Personnel Profiles	Jackie Scully	112	301.286.3331
Procurement Training	Michelle Dubose-Williams	114	301.286.5166
Professional Intern Program (PIP)	Pam Barrett	114	301.286.1344
Professional Liability Insurance	Cynthia Gilliam	115	301.286.4709
Project Management Training and Development	Mark Goldman	114	301.286.8852
Qualification Requirements	Kristine April LaKisha Douglas	113	301.286.7571 301.286.9009
Recruitment	Richard Gudnitz	112	301.286.3093
Relocation Services	Shari Mitchem	113	301.286.8757
Required/Mandatory Training	Victoria Person	114	301.286.3668
Resource Management - Institutional	Sharon Horn	110.1	301.286.5403
Resource Management – Training	Melodia Stewart	110.1	301-286-5756
Retirement	Cynthia Gilliam	115	301.286.4709
Retirement Planning Training	NSSC Julia Williams (training)	N/A 114	877.677.2123 301.286.6703
Safety, Health and Environmental Training	Donna Williams	114	301.614.7088
SATERN Administrator	Nancy Stewart Adolphus Uzoukwu	114	301.286.4616 301.286.4881

Scientific Training	Mark Goldman	114	301.286.8852
Senior Executive Service (SES) Program	Crystal Gayhart	113	301.286.8851
SES Career Development Program	Crystal Gayhart	113	301.286.8851
Senior Scientific and Technical (SST)	Crystal Gayhart	113	301.286.8851
Staffing	Kristine April LaKisha Douglas	113	301.286.7571 301.286.9009
Student Programs <i>Cooperative Office Experience (COE) Program</i> <i>Stay-in-School (SIS) Program</i>	Janine Dolinka	112	301.286.9951
Telework	Khrista White	115	301.286.9059
Thrift Savings Plan (TSP)	Cynthia Gilliam TSP.gov	115 N/A	301.286.4709 877.968.3778
Training Consultant Services	Donna Williams	114	301.614.7088
Training Reimbursements	Jamet Jacobs Patrick Maier	114	301.286.5393 301.286.5400
Use or Lose Leave/Exigency Exercise	Khrista White	115	301.286.9059
Wallops Human Resources Liaison	Richard Billger	113	757.824.2394
Workforce Management	Jackie Scully	112	301.286.3331
Workforce Planning <i>(Workforce Information Tool (WIT), Data Queries, Metrics)</i>	Jackie Scully	112	301.286.3331
Work Schedules	Khrista White	115	301.286.9059
Workforce Transformation Tracking System (WTTS)	Nicole Reed	110.1	301.286.6533